

Carytown Spring Artisan Show

2024 Vendor Information

Saturday - April 13, 2024 - 10:00 AM to 5:00 PM.

Sunday - April 14, 2024 - 10:00 AM to 4:00 PM.

The 2024 Carytown Spring Artisan Market is now accepting applications for the two-day event featuring artisans, food trucks, and live music at City Stadium, 3201 Maplewood Avenue, Richmond VA. This is a juried event focusing on handmade, unique designs, and booth display. Applicants are not given priority based on when they apply, however, it is recommended you apply early as acceptance is granted on a rolling basis.

1 -ARTISAN CATEGORIES

Ceramics, Fiber Art, Glass, Graphics, Jewelry, Mixed Mediums, Painting, Photography, Sculpture, Wood, Metal, Apothecary.

2 -VENDOR FEES

****The \$25 application fee is non-refundable. If accepted, you will be secured a space upon receipt of the booth fee.**

Before March 1st.

	ARTISAN	FOOD TRUCK - TENT
BOTH DAYS -	\$150.00	\$200.00
SINGLE DAY - Limited Spaces Available ***	\$100.00	\$150.00
COVERED SPACES - Limited Spaces Available ***	\$150.00	N/A
ELECTRICITY - Per 15 amp plug	\$10.00	\$10.00

After March 1st.

	ARTISAN	FOOD TRUCK - TENT
BOTH DAYS -	\$200.00	\$250.00
SINGLE DAY - Limited Spaces Available ***	\$150.00	\$200.00
COVERED SPACES - Limited Spaces Available ***	\$200.00	N/A
ELECTRICITY - Per 15 amp plug	\$10.00	\$10.00

***** Single Day - There are 7 single day spots that will be first come, first served. These spots are located outside of the concourse.**

***** Covered Spaces - There are 7 covered booths available for 2-day vendors. These spaces are smaller (8'X6') and are available to vendors who do not have a tent or have a physical handicap. Each space will come with a 6' table and two chairs.**

*****If you have a physical handicap or special needs, please elaborate on the application and we will do our best to accommodate you.**

3 -VENDOR SPACES

- Each space will accommodate a 10' by 10' tent.
- You will be notified of your booth location.
- Vendors must provide their own tent, tables, chairs, and booth display.
- Vendors will be allowed to drive up to their space to offload.
- ALL VENDORS MUST PARK IN DESIGNATED VENDOR PARKING LOTS.
- Vendors will have the option to set up Friday 2 pm – dark or Saturday/Sunday mornings from 7AM.
- The concourse is a secured area. Vendors may leave their tents in place until close on Sunday.
- There are limited spaces for electricity. If you require electricity, please indicate what you will be powering. An additional fee is required per plug.
- There are 7 covered spaces available for 2-day vendors. These spaces are intended for vendors that do not have tents or have a physical handicap. These spaces are about 8'X6' and include a 6' table and two chairs.
- There are 7 spaces that are located outside of the concourse. These spaces, located at the front entrance, are reserved for single-day vendors.

4 -EXHIBITORS' RESPONSIBILITIES

- Artisans are responsible for setting up and dismantling their display.
- Load-in and set-up begins each day at 7AM. We recommend the Friday early bird load-in.
- Artisans will not be allowed to set up or dismantle during show hours.
- Artisans are responsible for maintaining and staffing their booth.
- Artisans are expected to adhere to all local and state regulations and laws.
- No early departure.
- CLEAN UP booth space.

5 - NOTES FOR EXHIBITORS

- All applications must be submitted online via www.marketspread.com. You will first need to create an account and then apply to The Carytown Spring Artisan Market 2024.
- There is a **non-refundable** application fee of \$25 for all applicants.
- Upon acceptance to the show, artisans will be invoiced for their booth fee according to the above fee schedule.
- The booth fee is due at the time of acceptance and must be paid to avoid the risk of losing space.
- There will not be refunds due to vendor cancellation or being absent from the show.
- All artisans will be prejudged. **All work must be the artist's own creation** and representative of the pictures submitted by the artist for prejudging.
- Artisans will be informed of the board's decision by email or through www.Marketspread.com.
- Each artisan must enter one business name (no group entries) and will be allotted a 10X10 space.
- Artists may not buy/sell booth space.
- Artisans are welcome to share a space, but each artisan must still apply and pay the entry fee. Please indicate if you are sharing space or have special space considerations.
- The use of a 10'X10' tent is strongly recommended. Tent weights are required and must be a minimum of 10 pounds per tent leg.
- There are no tables, chairs, or display provided, except for covered spaces
- Generators are not permitted unless approved by the market.
- Gates open to vendors at 7AM on Saturday and Sunday.
- Applications will be accepted until April 1st or until all spaces are filled
- Some artisan categories are very competitive and fill up quickly.
- Artisans must submit at least one picture each of their artwork and booth display.

6 - WEATHER

The Carytown Artisan Market is an outdoor event and will be held in rain or shine weather. In case of severe weather, the organizers will make the call to postpone or cancel based on the safety of vendors and shoppers. **There are no refunds for weather-related cancellations.** This is a risk we all take.

7 - LIABILITY

Neither Carytown Farmers Market, Urban Greenlight LLC, and Richmond Kickers will be responsible for loss of, or damage to, any work displayed. Presentation of works in the application process shall imply agreement on the part of the artist to these conditions and by signing the application; the artist agrees to hold Carytown Farmers Market, Urban Greenlight LLC, and the Richmond Kickers harmless from any liability or loss and damage.

Visit farmspread.com to apply to the Carytown Holiday Artisan Market

Urban GreenLight LLC

PO BOX 7172

Richmond, VA 23221

For further information visit www.carytownmarket.com

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